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DGE&T-19(10)/2010-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Dated 29/9/2010

- 18.
1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training
 2. Directors dealing with Vocational Training of all States/ UT Administrations
 3. Director, ATI Hyderabad, ATI Bombay, ATI Kolkata, ATI Kanpur, ATI Ludhiana, Principal CTI, Chennai

Item No. 3804.3: Abolition of provision for 3 months POT modules for instructors having 5 years and more experience as on July, 2004 to designate them as trained instructors for trades where instructor training facilities are available.

Sir,

I am directed to inform you that the 38th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of Labour & Employment, was held on 31st May, 2010. Abolition of provision for 3 months POT modules for instructors having 5 years and more experience as on July, 2004 to designate them as trained instructors was discussed in the meeting vide item No 3804.3 of agenda.

It was experienced that provision for POT training of 3 months duration for instructors having 5-years and more experience as on July, 2004, as one time relaxation, made vide letter No. DGE&T 19(2)/2004-CD dated 19th/22nd July 2004 was affecting badly the quality of delivery of training. Therefore, the Council recommended to abolish the above provision with immediate effect. The council also deliberated on various issues relating to quality of trainers of ITIs/ITCs and approved the following for implementation with immediate effect:

1. Withdrawal of orders issued vide letter No. DGE&T 19(2)/2004-CD dated 19th/22nd July 2004 regarding special provision of 3 month POT training for instructors having 5 years and more experience as on July 2004 and giving them status of trained instructors.
2. DGE&T shall prepare a proper scheme/ plan for the training of untrained instructor based on requirement on number of untrained instructor provided by respective State Govts.
3. All the existing instructors should be trained in all the modules within a period of three years. Trades where DGE&T have insufficient/no capacity, possibility will be explored to arrange training in modules with the help of appropriate institutes in the public / private sector having such competency.
4. After a period of three years, any institute desirous of getting affiliation for new/additional trades/units, has to be ensured that there should not be any untrained instructors for already affiliated trades/units in that institutes.
5. All the instructors must attend 2 week refresher training programme every alternate year arranged by DGE&T / State Directorate/ IMCs. TA/DA for these programme will not be necessarily be paid by DGE&T.
6. Vocational Instructors of ITIs/ITCs should be promoted to higher post only after they pass Craft Instructor Certificate.

Contd..

Government of India has accepted the above recommendation of the council for implementation with immediate effect. Accordingly, following norms should be followed with immediate effect.

1. Henceforth instructors would not be given the status of trained instructor in accordance with order issued vide letter No. DGE&T 19(2)/2004-CD dated 19th/22nd July, 2004 .
2. The instructors must be trained in all the modules as per NCVT norms and must possess National Craft Instructors Certificate to give them the status of trained instructors.
3. Vocational Instructors of ITIs/ITCs should be promoted to higher post only after they possess National Craft Instructors Certificate.
4. In order to ensure that training is delivered only by trained instructor, ITIs/ITCs/ any other institute affiliated to NCVT must depute 20-30% instructors every year for "Training of Trainers Programme" so that all the existing instructors are trained during a period of three years and . Thereafter, NCVT affiliation for new/additional trades/units in any ITI/ITCs would be granted only after ensuring that there are no untrained instructors for already affiliated trades/units in that ITIs/ITCs.

Yours faithfully


(R.L. Singh)

Director of Training
Member secretary NCVT

Copy to:

1. Director CSTA RI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
2. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
3. Principal MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi and all RVTIs
4. All officers up to JDT level of DGE& (HQ)



(Anita Srivastava)
Dy. Director of Training

Copy for information : PS to Minister of Labour & Employment, PS to MoS (L&E),

PS to Secretary (L&E), PS to DG/JS

വ്യാവസായിക പരിശീലന വകുപ്പ്

(കേരള സാമ്പന്നം)

എഫ്3/1244/12

തീയതി 01/02/12

ചുറ്ററിയിപ്പ്

വിഷയം: വ്യാവസായക പരിശീലന വകുപ്പ് -ട്രെയിനിംഗ് വിഭാഗം-ക്രാഫ്റ്റ് ഇൻസ്ട്രക്ടർ ട്രെയിനിംഗ് (ഇൻ.മോഡ്യൂലാർ പാറ്റേൺ)-ഓപ്ഷൻ നൽകുന്നത് സംബന്ധിച്ച്:-

സൂചന: ഡി.ജി.ഇ.റ്റി 19(10) 2010-സി.ഡി തീയതി 29/09/10

2012 ഫെബ്രുവരിയിൽ സി.റ്റി.ഐ .ചെന്നൈ ഏ.റ്റി.ഐ കൽക്കട്ട എന്നിവിടങ്ങളിൽ ട്രേഡ് മെത്തഡോളജി (പി.ഒ.റ്റി) മോഡ്യൂളിലോ എൻബിനീയറിംഗ് ടെക്നോളജി മോഡ്യൂളിലോ പെങ്കെടുകാൻ താല്പര്യമുള്ള ഇൻസ്ട്രക്ടർമാരുടെ ഓപ്ഷൻ 02/02/2012 വൈകുന്നേരം 5 മണിയ്ക്കു മുമ്പായി ഈ കാര്യലയത്തിലേയ്ക്ക് ഫാക്സ്/ഇ-മെയിൽ മുഖാന്തിരം എത്തിച്ചിരിയ്ക്കേണ്ടതാണ്.

(ഫാക്സ് നമ്പർ: 0471-2323010. Email: directoratofttrainingf3@gmail.com)

ട്രെയിനിംഗ് ഡയറക്ടർക്കുവേണ്ടി